

## **OSUN STATE POLYTECHNIC IREE**

### **PMB 301 IREE OSUN STATE**

## **INVITATION FOR PRE-QUALIFICATION AND TENDER FOR YEAR 2016 TETFUND LIBRARY INTERVENTION PROJECTS IN OSUN STATE POLYTECHNIC IREE**

### **1.0 INTRODUCTION:**

Osun State Polytechnic Iree, Osun State intends to execute Year 2016 TETFUND Library Intervention projects to enhance teaching and learning. In view of the above, the Institution is hereby inviting interested, competent and reputable contractors to submit pre-qualification documents and tender bids for the projects described below:

### **2.0 PROJECTS TO BE EXECUTED YEAR 2016 TETFUND LIBRARY INTERVENTION PROJECTS**

<b>S/N</b>	<b>LOT</b>	<b>PROJECTS</b>
A	1	Procurement of Assorted Titles of Library Books
B	2	Procurement of Assorted Titles of Library Books and Journals
C	3	Procurement of Library Metal Shelves

#### **1.0 Mandatory Requirements for Bidders:**

- (a) Verifiable Certificate of Incorporation with the Corporate Affairs Commission (CAC)
- (b) Verifiable Evidence of Valid Tax clearance certificate for the last three (3) years (2014, 2015, 2016) corresponding to declared turnover
- (c) Verifiable current Industrial Training Fund (I.T.F.) Compliance Certificate
- (d) Verifiable current PENCOM Compliance Certificate issued by National Pension Commission
- (e) Verifiable Certificate of Interim Registration Report (IRR) with the Bureau of Public Procurement (BPP) showing registration on the National Database of contractors, consultant and service providers
- (f) Verifiable current NSITF Compliance Certificate

- (g) Current Company's Audited Account duly stamped and signed by ANAN/ICAN Licenced Auditors for the last three (3) years
- (h) Verifiable Office and Workshop address(es): NOT P.O. Box but should include telephone numbers of company directors
- (i) Verifiable list of executed similar jobs, at least three (3) in the last five (5) years (copies of letters of award and certificates of practical job completion e.t.c. to be attached)
- (j) Evidence of financial capability/evidence of financial backing/reference from a reputable bank
- (k) Original Bank Statement for the past twelve (12) months and documents demonstrating availability of fund/liquid assets and/or credit facilities from the banker(s) to successfully complete the contract.
- (l) A comprehensive Company Profile of Contractor to include verifiable Staff List, Certificate of Academic and Professional Qualification of Company Staff
- (m) A Sworn Affidavit disclosing whether or not any officer of Osun State Polytechnic Iree is a former or present director, shareholder or has any pecuniary interest in the bid and that all the information/documents provided in its bid are true and correct and that no director of the firm has been convicted by any court of law and the firm is not bankrupt or in receivership
- (n) Arrangement of the technical documents should follow the order in the list above and appropriately paged. The technical documents should have a table of content indicating the pages on which these items are to be found

## **2.0 COLLECTION OF BID/TENDER DOCUMENTS:**

Tender documents are to be collected at the Office of Bursar/Secretary Tenders' Committee between the hours of 10:00am and 4:00pm daily (Monday to Friday) after the payment of non-refundable tender fee of N 10,000.00 at the Bursary Department of the Institution. Bidders should note that they cannot bid for more than two (2) lots

## **3.0 VERIFICATION OF CLAIMS:**

Please note that Osun State Polytechnic Iree reserves the right to verify claims made in the technical bid documents submitted by the interested contractors

#### **4.0 SUBMISSION OF BID DOCUMENTS:**

Both Technical and financial bid documents should be neatly bound and each sealed in a separate envelope and clearly marked at the top and labelled '**Technical bid for TETFUND 2016 Projects**' and '**Financial Bid for TETFUND 2016 Projects**' respectively (Specifying the LOT and name of project) and both packaged in a bigger envelope with the name of the Company, particular and name of the project clearly written at the back which should be submitted at the Bursar's Office of the Institution and addressed to:

**The Secretary, Tenders Committee,**

**Osun State Polytechnic, Iree,**

**PMB 301, Iree, Osun State**

#### **5.0 Closing Date:**

The closing date for the submission of both Technical and financial bid documents is **Monday 22<sup>nd</sup> January, 2018 by 12 noon**. The financial bids of companies successful in the technical evaluation will be opened on Wednesday **24<sup>th</sup> January, 2018 by 12 noon** at the Governing Council Board Room of the Institution while the financial bids of unsuccessful bidders shall be returned unopened on that day.

#### **PLEASE NOTE THAT:**

This advertisement of invitation to tender shall not be construed as a commitment on the part of Osun State Polytechnic Iree, Osun State nor shall it entitle any company to make any claim whatsoever or compensation having responded to this advertisement.

All bidders are invited to the opening of the financial bids as stipulated above.

**Signed**

**Bursar and Secretary to Tenders Committee**

**Osun State Polytechnic, Iree**